



**POWER OF SIMPLICITY**

**City Wise - Area Wise**  
**Outstanding**

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**Version**

Pushpam Tradelink Pvt. Ltd./ City Wise - Area Wise Outstanding/1.0/Aug-2015.

# City Wise - Area Wise Outstanding

## **Introduction**

This add-on facilitates the user to Create City & Area Master which can be selected in Ledger Master. User can print Bills Receivable outstanding based on City & Area Selected.

## **Benefits**

- Easy To Know Area Wise City Wise Outstanding

### **Important!**

Take back up of your company data before activating the Add-on.

Once you try/purchase an Add-on, follow the steps below to configure the Add-on and use it.

## Setup Guide

1. Update your license.

Go to **Gateway of Tally → F12: Configuration → Licensing → Update License**

(For multi-site account, click [here](#) for the steps to configure Add-on for a particular site.)

2. Restart Tally.ERP 9 Application and load your company.
3. Open user manual.

For Tally.ERP Series A versions lower than Release 5.0

Go to **H: Help → Add-on Help** to open the user manual.

For Tally.ERP Series A release 5.0 and above

Press **Ctrl + Alt + H** to get Add-on help.

4. Activate the Add-on.

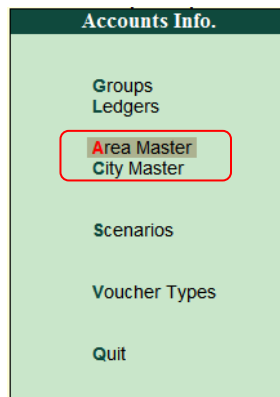
For Tally.ERP 9 Series A Release 3.2 and above

Go to **Gateway of Tally → F11: Features → F6: Add-on Features**

Set “Yes” to the option **Print City Wise Area Wise Outstanding?**



5. Go to **Gateway of Tally → Accounts info.**



## 6. Create Area Master & City Master

| Area Master |          |
|-------------|----------|
| 1.          | Bopal    |
| 2.          | Odhav    |
| 3.          | Sanand   |
| 4.          | Vastrap  |
| 5.          | S G Road |
| 6.          | Iscon    |

| City Master |           |
|-------------|-----------|
| 1.          | Ahmedabad |
| 2.          | Surat     |
| 3.          | Vadodra   |
| 4.          | Rajkot    |
| 5.          | Jamanager |
| 6.          | Bharuch   |

## 7. Now Select City & Area From Table in Party's Ledger Master

| Ledger Alteration                               |  | Pushpam Tradelink  |  | Ctrl + M              |  |
|---|--|--|--|-----------------------|--|
| English Name : AMD                              |  |  |  | Total Opening Balance |  |
|   |  |  |  | 5,000.00 Dr           |  |
|   |  |  |  | 5,000.00 Cr           |  |
| Under : Sundry Debtors<br>(Current Assets)      |  | Mailing Details  |  |                       |  |
| Maintain balances bill-by-bill ? Yes            |  | Name : AMD   |  |                       |  |
| Default credit period :                         |  | Address :  |  |                       |  |
| Check for credit days during voucher entry ? No |  | Country : India  |  |                       |  |
| Inventory values are affected ? No              |  | State : Gujarat Pincode :  |  |                       |  |
|   |  | (Select the applicable state to calculate GST during voucher entry.) |  |                       |  |
|   |  | Area : Bopal   |  |                       |  |
|   |  | City : Ahmedabad   |  |                       |  |
|   |  | Contact person : Neha  |  |                       |  |
|   |  | Phone no. :  |  |                       |  |
|   |  | Mobile no. : 987456123   |  |                       |  |
|   |  | Fax no. :  |  |                       |  |
|   |  | E-mail :   |  |                       |  |
|   |  | CC to (if anv) :   |  |                       |  |
|   |  | Website :  |  |                       |  |
|   |  | Provide bank details ? No  |  |                       |  |
|   |  | Tax Registration Details   |  |                       |  |
|   |  | PAN/IT No. :   |  |                       |  |
|   |  | Registration type : Regular  |  |                       |  |
|   |  | GSTIN/UIN :  |  |                       |  |
|   |  | Set/alter GST details ? No   |  |                       |  |
| Opening Balance ( on 1-Apr-2018 ) : ██████████  |  |  |  |                       |  |

8. Now Go to Gateway of Tally →Display →Statement of Accounts →Outstanding →Receivables.

Note : Filter By Button Search City(CTRL + C) and Search Area(CTRL + F)

| Date       | Ref. No. | Party's Name      | Area    | City      | Pending Amount | Post-Dated Amount | Final Due on Balance | Overdue by days |
|------------|----------|-------------------|---------|-----------|----------------|-------------------|----------------------|-----------------|
| 1-Apr-2018 | NN/01/MM | ABC Privated LTD. | Vastral | Ahmedabad | 80.00          | 80.00 Dr          | 1-Apr-2018           | 740             |
| 1-Apr-2018 | 5        | AN                | Bopal   | Ahmedabad | 70.00          | 70.00 Dr          | 1-Apr-2018           | 740             |
| 1-Apr-2018 | 6        | AN                | Bopal   | Ahmedabad | 90.00          | 90.00 Dr          | 1-Apr-2018           | 740             |
| 1-Apr-2018 | 7        | AN                | Bopal   | Ahmedabad | 1,000.00       | 1,000.00 Dr       | 1-Apr-2018           | 740             |
| 1-Apr-2018 | 117      | AN                | Bopal   | Ahmedabad | 100.00         | 100.00 Dr         | 6-Apr-2018           | 735             |
| 2-Apr-2018 | 6        | ABC Privated LTD. | Vastral | Ahmedabad | 1,100.00       | 1,100.00 Dr       | 2-Apr-2018           | 739             |
| 2-Apr-2018 | 5        | ABC Privated LTD. | Vastral | Ahmedabad | 32,000.00      | 32,000.00 Dr      | 2-Apr-2018           | 739             |
| 2-Apr-2018 | NN/06/MM | ABC Privated LTD. | Vastral | Ahmedabad | 100.00         | 100.00 Dr         | 2-Apr-2018           | 739             |
| 2-Apr-2018 | 8        | AN                | Bopal   | Ahmedabad | 100.00         | 100.00 Dr         | 7-Apr-2018           | 734             |
| 2-Apr-2018 | NN/04/MM | BCD Party         | Iscon   | Ahmedabad | 80.00          | 80.00 Dr          | 2-Apr-2018           | 739             |
| 1-Apr-2020 | 3        | AMD               | Bopal   | Ahmedabad | 100.00         | 100.00 Dr         | 1-Apr-2020           | 9               |
| 2-Apr-2020 | 7        | ABC Privated LTD. | Vastral | Ahmedabad | 10,200.00      | 10,200.00 Dr      | 2-Apr-2020           | 8               |
| 5-Apr-2020 | 4        | AMD               | Bopal   | Ahmedabad | 90.00          | 90.00 Dr          | 5-Apr-2020           | 5               |

9. Now Go to Gateway of Tally →Display →Statement of Accounts →Outstanding →Payable

Note : Filter By Search City(CTRL + C) and Search Area(CTRL + F)

| Date       | Ref. No. | Party's Name      | Area    | City      | Pending Amount | Post-Dated Amount | Final Due on Balance | Overdue by days |
|------------|----------|-------------------|---------|-----------|----------------|-------------------|----------------------|-----------------|
| 1-Apr-2018 | 11       | ABC Privated LTD. | Vastral | Ahmedabad | 100.00         | 100.00 Cr         | 1-Apr-2018           | 740             |
| 1-Apr-2018 | 1        | BCD Party         | Iscon   | Ahmedabad | 3,900.00       | 3,900.00 Cr       | 1-Apr-2018           | 740             |
| 1-Apr-2018 | 4        | BCD Party         | Iscon   | Ahmedabad | 90.00          | 90.00 Cr          | 1-Apr-2018           | 740             |
| 2-Apr-2018 | 2        | ABC Privated LTD. | Vastral | Ahmedabad | 10.00          | 10.00 Cr          | 7-Apr-2018           | 734             |
| 2-Apr-2018 | 3        | ABC Privated LTD. | Vastral | Ahmedabad | 1,000.00       | 1,000.00 Cr       | 2-Apr-2018           | 739             |
| 2-Apr-2018 | 7        | BCD Party         | Iscon   | Ahmedabad | 1,000.00       | 1,000.00 Cr       | 2-Apr-2018           | 739             |
| 2-Apr-2018 | 2        | BCD Party         | Iscon   | Ahmedabad | 10.00          | 10.00 Cr          | 2-Apr-2018           | 739             |
| 2-Apr-2018 | 5        | BCD Party         | Iscon   | Ahmedabad | 100.00         | 100.00 Cr         | 2-Apr-2018           | 739             |
| 2-Apr-2018 | 6        | BCD Party         | Iscon   | Ahmedabad | 5,000.00       | 5,000.00 Cr       | 2-Apr-2018           | 739             |
| 2-Apr-2018 | 44       | BCD Party         | Iscon   | Ahmedabad | 1,000.00       | 1,000.00 Cr       | 2-Apr-2018           | 739             |
| 1-Apr-2020 | 1        | AMD               | Bopal   | Ahmedabad | 120.00         | 120.00 Cr         | 1-Apr-2020           | 9               |

10. Report will be printed

**Pushpam Tradelink**

**Bills Receivable**

1-Apr-2020 to 10-Apr-2020

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| Date       | Ref. No. | Party's Name      | Area    | City      | Pending Amount   | Post-Dated Amount | Final Due on Balance | Overdue by days |
|------------|----------|-------------------|---------|-----------|------------------|-------------------|----------------------|-----------------|
| 1-Apr-2018 | NN/01/MM | ABC Privated LTD. | Vastral | Ahmedabad | 80.00            | 80.00             | Dr 1-Apr-2018        | 740             |
| 1-Apr-2018 | 5        | AN                | Bopal   | Ahmedabad | 70.00            | 70.00             | Dr 1-Apr-2018        | 740             |
| 1-Apr-2018 | 6        | AN                | Bopal   | Ahmedabad | 90.00            | 90.00             | Dr 1-Apr-2018        | 740             |
| 1-Apr-2018 | 7        | AN                | Bopal   | Ahmedabad | 1,000.00         | 1,000.00          | Dr 1-Apr-2018        | 740             |
| 1-Apr-2018 | 117      | AN                | Bopal   | Ahmedabad | 100.00           | 100.00            | Dr 6-Apr-2018        | 735             |
| 2-Apr-2018 | 6        | ABC Privated LTD. | Vastral | Ahmedabad | 1,100.00         | 1,100.00          | Dr 2-Apr-2018        | 739             |
| 2-Apr-2018 | 5        | ABC Privated LTD. | Vastral | Ahmedabad | 32,000.00        | 32,000.00         | Dr 2-Apr-2018        | 739             |
| 2-Apr-2018 | NN/06/MM | ABC Privated LTD. | Vastral | Ahmedabad | 100.00           | 100.00            | Dr 2-Apr-2018        | 739             |
| 2-Apr-2018 | 8        | AN                | Bopal   | Ahmedabad | 100.00           | 100.00            | Dr 7-Apr-2018        | 734             |
| 2-Apr-2018 | NN/04/MM | BCD Party         | Iscon   | Ahmedabad | 80.00            | 80.00             | Dr 2-Apr-2018        | 739             |
| 1-Apr-2020 | 3        | AMD               | Bopal   | Ahmedabad | 100.00           | 100.00            | Dr 1-Apr-2020        | 9               |
| 2-Apr-2020 | 7        | ABC Privated LTD. | Vastral | Ahmedabad | 10,200.00        | 10,200.00         | Dr 2-Apr-2020        | 8               |
| 5-Apr-2020 | 4        | AMD               | Bopal   | Ahmedabad | 90.00            | 90.00             | Dr 5-Apr-2020        | 5               |
|            |          |                   |         |           | <b>45,110.00</b> | <b>45,110.00</b>  |                      |                 |

# FAQs

## **Which version/releases of Tally.ERP 9 does the add-on support?**

This add-on will work only from Tally.ERP 9 Series A, release 3.2 to Tally.ERP 9 Series A, release 5.0

## **How will I get support for this add-on?**

For any functional support requirements please do write to us on [addons@tallyhub.com](mailto:addons@tallyhub.com) or call us at Preyash Shah Mobile - +91-98793 38860. Alternatively, you can send a support query from Support Centre (Ctrl + H).

## **If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?**

Please to write to us on [addons@tallyhub.com](mailto:addons@tallyhub.com) with your additional requirements and we will revert to you in 24 business hours.

## **Will new features added be available to us?**

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

## **What will happen after one year?**

20% of the then MRP will be charged for one year of email support and versions (minor & major).

## **I am using a multisite. Can I use the same Add-on for all the sites?**

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

## **How do I configure the add-ons?**

If you are a Tally.ERP 9 Multi site user, add the Add-on to the required site as follows:

- a. Press Ctrl + K or Click on Control Centre and log into your account
- b. Go to **Licensing & Configuration** → **TDL Management** → **F8: TDL Config List** → **Select the site's default TDL**
- c. Under '**Specify Account TDLs for loading**', select the Add-on Name and accept the screen.

**TDL Configuration Management**

**Alter**  
Account ID : tallyshop9@gmail.com

Name of configuration : My TDL Configuration  
 Allow local TDLs ? Yes  
 Specify Account TDLs for loading : **Relate...**

| List of Account TDLs   |        |           |             |  |
|--|--------|-----------|-------------|--|
| Name   | Type   | License   | Expiry Date |  |
| <b>End of List</b>   |        |           |             |  |
| Related Add-on Notifications 1.0 - Gold-Welfare Infotech Pvt. Ltd. | Add-on | Perpetual | 23/01/2014  |  |

d. Update your license by going to **Gateway of Tally → F12: Configuration → Licensing → Update License**

**Note:** To know or change the site's default TDL configuration, go to **Licensing & Configuration → License Management → F6: Show Config** and look at the TDL Configuration column.)

If you face problems in configuring the add-on, click on this link to know more.

<http://www.tallysolutions.com/website/html/solutions/how-to-configure.php>

**I have upgraded to a new Tally.ERP 9 Release. What will happen?**

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you can contact us for support.

**Product and Features Page shows errors with the Add-on. What do I do?**

Check first if the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has error. If the Add-on has a problem, you can report it to us.

**My Tally went into educational mode after installing the add-on. What do I do?**

Go into **Control Centre → Licensing & Configuration → TDL Management → F8: TDL Config List → Select the site's TDL configuration which has the Add-on** and remove the Add-on from the list. Update the license.

### **How do I find out if a new release of the Add-on is available?**

Go to **Control Centre → Licensing & Configuration → TDL Management** and check under version available Column.

### **How do I update to the latest release?**

Go to **Control Centre → Licensing & Configuration → TDL Management** and check under version available Column. If the version number shown under '**Version Available**' column is higher than the version number shown in Name of the Add-on, select the Add-on and press F4 or click on **F4: Download** to download the new version. Update the license and restart Tally after download.

### **How do I cross upgrade the Add-on from Silver to Gold Edition?**

Go to **Control Centre → Licensing & Configuration → TDL Management**, select the Add-on and press F6 or click on F6: Change Edition. Update the license and restart Tally after download.

### **My Subscription for the Add-on has expired. How do I renew my subscription?**

Go to **Control Centre → Licensing & Configuration → TDL Management** and check under Subscription Expiry column. If the subscription is about to expire or expired, select the Add-on, Press F5 or click on **F5: Renew** and fill in the required details to renew your subscription. Update the license and restart Tally after download.

### **Will this add-on work in remote session?**

No, this add-on will not work remotely.